

SPECIAL MEETING

SOLVANG SCHOOL BOARD OF TRUSTEES

Tues, May 31, 2011, 6:00 p.m. Solvang School, Room 18, Lower Campus 565 Atterdag Rd., Solvang, CA

MINUTES

Amended Agenda (Action Item 5.5 added)

1. Call to Order: 6:02 pm by President Peter Aichinger. Board members present: Peter Aichinger, Echo Molina, Michele Saunders. Not present: Peter Haws and Ken Dellinger. Others present: Tom Allcock, Supt; Meg Perry, Business Manager; Cynthia Micale, Admin Asst; Catherine Shen, SB News Press.
2. Pledge of Allegiance: Led by Mr. Aichinger
3. Approval of Agenda: A motion to approve the agenda as amended was made by Dr. Saunders and seconded by Mrs. Molina. The motion passed 3/0.
4. Public Comment: None
5. Board Action Items
 - 5.1 (M)(*) Consideration for Approval: Job Description for Food Services Supervisor. A motion to approve was made by Mrs. Molina and seconded by Dr. Saunders. The motion passed 3/0
 - 5.2 (M)(*) Consideration for Approval: Job Description for Food Services Assistant. A motion to approve was made by Dr. Saunders and seconded by Mrs. Molina. The motion passed 3/0.
 - 5.3 (M)(*) Consideration for Approval: Job Description for Computer Technician. A motion to approve was made by Mrs. Molina and seconded by Dr. Saunders. In discussion Mrs. Micale reported that this will be an internal job posting. Mr. Aichinger expressed concern over the availability of an on call employee. Mrs. Micale explained that it will be advantageous to have someone already working part time for the district to meet those needs and that was the rational behind the internal posting. She felt confident there would be qualified applicants. The motion passed 3/0.
 - 5.4 (M) Consideration for Approval: 2011-12 Salary Authorization for Computer Technician. A motion to approve was made by Dr. Saunders and seconded by Mrs. Molina. The motion passed 3/0.
 - 5.5 (M) Consideration for Approval: Classified Salary Schedule 2011-12. (Mrs. Micale noted that there was a numbering error on the agenda items. This item was corrected to 5.5 and subsequent action items would be numbered accordingly). A motion to approve was made by Mrs. Molina and seconded by Dr. Saunders. In discussion Mrs. Perry presented financial information on the current food program and projected costs going forward . She presented a Cafeteria Start Up salary schedule with an initial salary for the Food Services Supervisor but with no step movement built in and she presented a schedule showing step movement. She recommended that the board approve the salary schedule without step movement with the understanding that if the program is financially successful, the Supervisor's salary schedule could be re-evaluated at the end of one year. Mrs. Micale expressed the need for Solvang Students to receive nutritious and appealing food for lunch in order to increase sales to support the program. Mr. Aichinger expressed concern for the potential financial liability of the program and asked for monthly sales goals and ongoing evaluation of the program. Mrs. Molina revised her motion to approve the salary schedule with one step only for the Food Services Supervisor position. The motion passed 3/0.
 - 5.6 (M)(*) Consideration for Approval: Acceptance of Bid Withdrawal from Astro Painting. A motion to approve was made by Dr. Saunders and seconded by Mrs. Molina. The motion passed 3/0.
 - 5.7 (M)(*) Consideration for Approval: Awarding of Contract to Smith Electric for Phase 3 Upper and Lower Campus Modernization-Tackboard and Painting. A motion to approve was made by Mrs. Molina and seconded by Dr. Saunders. The motion passed 3/0.
6. Board Informational Items: Projected Enrollment 2011-12.
7. Future Agenda Items: Next board meeting will be June 21.
8. Adjournment

Signed

Attest